

# MINUTES OF CITTASLOW GOOLWA MANAGEMENT MEETING No 107

Thursday November 2nd, 7.00 PM

Held at Cittaslow Corner, Goolwa

1. **Present:** M Gardner, C Putland, K Smith, K Ross, M Alford , T Trimboli, V Mulhall, S Woodsmith, T Parkes.

2. **Apologies:** J Low, E Booth, J Williams.

3. **Confirmation of Minutes from Meeting:** 05 October 2017 No.106

*Moved: K Smith Secoded: M Gardner*

That the Minutes of the Cittaslow Management Committee Meeting held 6 August 2017 be confirmed with two amendments:

*5.5 The Food and Wine group has asked The Governor of South Australia (not Mayor Parkes) to open Smoke Off.*

*5.10 Ken Smith did not deliver the Cittaslow Corner report – remove name.*

CARRIED

There being no quorum at the October meeting, it was unanimously agreed that all draft motions included in the minutes of that date are now formally ratified.

## 4. **Business Arising**

### 4.1 **Cittalow product bags**

No Report.

### 4.2 **Availability of GAC for AGM Confirmed**

No further information.

### 4.3 **Additional Insurance for events**

As per Currency Certificate circulated to members by email, Public liability coverage at events of up to 1000 persons will attract an additional \$1098 premium for specified dates.

### 4.4 **Cittaslow Corner Lease insurance**

Draft lease prepared by Council is consistent with 2017 plus the addition of the side shed. It was noted that Council expects the lessee to hold \$2 million public liability. The lease will be presented to the Council meeting on Monday 6<sup>th</sup> November.

*Moved: S Woodsmith Secoded: M Alford*

That Council be informed that Cittaslow Management Committee agrees to the terms of the draft lease.

CARRIED

## 5. **Reports**

### 5.1 **President – Margaret Gardner**

Report circulated.

*Moved: V Mulhall      Seconded: K Ross*

That the President's report be received.

CARRIED

## **5.2 Vice President – Edward Booth**

No report.

## **5.3 Secretary – Christine Putland**

*Moved: T Trimboli      Seconded: V Mulhall*

That the correspondence as recorded in the Agenda papers be received.

CARRIED

## **5.4 Treasurer – Julie Low/Tracy Parkes**

Reports circulated.

Bank balance at 31 October 2017 \$15,722.06 (includes Garden, Market and F & W accounts)

Term Deposits total    \$12,844.13.

Consolidation progressing but not complete yet.

The new Xero software programme is proving to be very easy to use and it is suggested that groups might benefit from a session demonstrating how it works and its advantages.

*Moved: T Trimboli      Seconded: V Mulhall*

- a. That all groups be invited to attend a hands-on session explaining the benefits of the new Xero financial programme and how to use it, and
- b. That a link to the programme be included in the email invitation explaining how group members can log in and try it out.

CARRIED

It was suggested that T Parkes check with J Low about labeling the different items in the Profit and Loss summary to ensure they are clear. For example, all lines related to ATW could be grouped together.

*Moved: T Parkes      Seconded: S Woodsmith*

That the reports be received.

CARRIED

## **5.5 Food and Wine**

Reports circulated (Group meeting and ATW).

*Moved: K Smith      Seconded: T Trimboli*

That both reports be received.

CARRIED

*Moved: K Smith      Seconded: K Ross*

That Cittaslow donate \$500 to the Goolwa New Year fireworks event.

CARRIED

## **5.6 Community Garden**

Report circulated.

*Moved: S Woodsmith                      Seconded: C Putland*

That the report be received.

CARRIED

### **5.7 Goolwa Farmers Market – Jane Williams**

Report circulated.

Council has rejected request to hold market in alternative sites such as Signal Point lawns during January when the Rotary market runs weekly in Jaralde Park.

*Moved: T Trimboli                      Seconded: S Woodsmith*

- a. That the report be received, and
- b. That a delegation comprising M Gardner and J Williams seek a meeting with Mayor Keith Parkes and Sally Roberts, Director of Planning in Alexandrina Council, to explain the ramifications of the Farmers Market not functioning for the month of January and to seek a compromise.

CARRIED

### **5.8 Goolwa Fruit Forest**

Report circulated.

Structure of the group committee and membership of Cittaslow was discussed.

Actions:

Margaret : Check whether members of committee are all Cittaslow members;

Margaret to discuss issues of process with Council staff representative Carol Cooney.

*Moved: M Alford                      Seconded: K Smith*

That the report be received.

### **5.9 Publicity – Ken Smith**

Report circulated.

*Moved: S Woodsmith                      Seconded: V Mulhall*

That the report be received.

CARRIED

### **5.10 Cittaslow Corner – T Trimboli**

Volunteer and Stock Reports circulated.

Question of Stock Control raised – whether consignment or purchase of products and how to deal with items that don't sell readily. Discussion to be deferred to December meeting.

*Moved: S Woodsmith                      Seconded: C Putland*

That the report be received.

CARRIED

### **5.11 Education – V Mulhall**

No Report.

## **5.12 Art Group – Christine Putland**

No report.

## **5.13 Membership – Julie Low**

Two new members:

Monica McCauley

Bart and Laura O'Brien.

*Moved: S Woodsmith*

*Seconded: V Mulhall*

That the report be received and new members endorsed.

CARRIED

## **6. New Business**

### **6.1 Administrative issues**

To simplify the process it is proposed that in future all group and executive reports should be forwarded to Secretary by the Monday before the meeting so they can be sent out together as part of the Agenda pack.

A discussion about preferred time and day of meetings will be held next meeting after the AGM.

### **6.2 Annual General Meeting**

Confirmed 7pm at GAC, public notices distributed and members notified. Lyn Clark has apologised as she is attending SABA's AGM so M Gardner will arrange alternative form of acknowledgement of her contribution.

### **6.3 Cittaslow Corner Draft Business Plan**

*Moved: T Trimboli*

*Seconded: M Alsford*

That the Cittaslow Corner Business Plan be adopted.

CARRIED

### **6.4 Edward Booth's Resignation**

*Moved: C Putland*

*Seconded: K Smith*

That E Booth's written resignation from Management Committee be received and accepted with regret.

CARRIED

Action: Letter of thanks for years of service to be forwarded to E Booth. Voucher to be purchased by Margaret

### **6.5 Goolwa Primary School Environment Award**

Goolwa PS has asked Cittaslow to donate the Environmental Award 2017 to the value of \$100 to be presented to a year 7 student at their graduation. Committee Members have indicated by email their agreement and willingness to make this an annual donation. It was suggested that this also is an opportunity to spell out Cittaslow's motivation in supporting this award and promoting our philosophy.

Action: M Gardner to meet with V Mulhall to draft a citation for the award based on our interest in educating students about Cittaslow principles.

#### **6.6 Wildlife Welfare Organisation**

Cittaslow members of the Food and Wine group coordinated by Angela Nesci are providing morning tea for the opening of the new Goolwa Wildlife Rescue Hospital on Friday 3<sup>rd</sup> November 2017. Members are invited to attend.

#### **6.7 Insurance for Lease requirements**

As per Item 4.4 above, a quote has been sought from Local Community Insurance Services for the increased coverage but no reply has been received at this stage.

#### **6.8 Update on A-Frame sign at Cittaslow Corner**

This issue has been deferred from the August/September meetings due to several key members being on leave.

V Mulhall reported that James Stewart suggests the purchase of a new A-frame at \$250 including printing would be more economical than attempting to renovate the old one.

Steve Grieve has submitted ideas for catchy wording as requested by the Committee, to stimulate discussion at next meeting.

**Meeting concluded: 9.25pm**

**Next meeting:** Thursday December 7<sup>th</sup> 2017 7.00pm.