

**CITTASLOW GOOLWA MANAGEMENT COMMITTEE**  
**MINUTES OF MEETING No. 110 HELD AT CITTASLOW CORNER**  
**Thursday 12<sup>th</sup> 2018 April 4pm**

No.	ITEM	DETAILS AND DECISIONS	ACTIONS
1.	<b>Present</b>	M Gardner, C Putland, S Woodsmith, T Trimboli, K Ross, M Alsford, I Langusch, J Low	
2.	<b>Apologies</b>	T Parkes, A Nesci, J Williams, K Smith	
3.	<b>Confirmation of minutes of previous meeting</b>	Moved: S Woodsmith                                 Sec: M Alsford That the minutes of meeting held 8 <sup>th</sup> March 2018 be confirmed. CARRIED	
4.	<b>Business Arising</b>		
4.1	Cittaslow International Documentation request	Some members do not have the link to access the dropbox folder	JL to check and follow up
4.2	Asset Register Development	In progress. MA has received inventory information from most members. Query re insurance for use of Noel’s trailer and need to purchase one for Cittaslow.	
4.3	Design for front exterior of Cittaslow Corner	Moved: I Langusch                                 Seconded: J Low That a quote for comparison be sought from New House Blinds (Cittaslow members) and to include cost of a plain blind on south-facing window for sun protection. CARRIED  Suggestion re use of Manifesto wording on front door blind.	CP to seek additional quote from New House Blinds for southern window as well as front door.  CP and TT to draft brief for consideration next meeting.  Permission to be requested from Council to erect blinds MG
4.4	Cittaslow Brochure update	No progress without access to the original vector of the Cittaslow Values image.	SW to ask Debbie about artwork. MG to ask Amanda about the feasibility/cost of providing new artwork.

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4.5	SABA-Cittaslow Awards	<p>Information about the new format for the SABA awards circulated.</p> <p>Moved: M Alford      Seconded: S Woodsmith</p> <p>That Cittaslow provides the 'Cittaslow Community Award' as part of the SABA awards 2018, acknowledging a business that has gone above and beyond in serving the local community.</p> <p style="text-align: center;">CARRIED</p>	<p>All members bring ideas for award criteria and selection to next meeting.</p> <p>Also decide amount of cash award next meeting.</p>
4.6	Wooden Boat Festival	<p>Members were concerned they had incomplete information about the status of the 2019 Wooden Boat Festival for which Cittaslow has been asked to play an auspicing role.</p> <p>Moved: C Putland      Seconded: T Trimboli</p> <p>That Cittaslow Goolwa will not continue to investigate potentially auspicing the Wooden Boat Festival 2019 in the absence of receiving a more detailed proposal (with costings, responsibilities and risk assessment).</p> <p style="text-align: center;">CARRIED</p>	
4.7	Reaccreditation Cittaslow Goolwa	<p>Original Documentation received from Lyn Clark and circulated by email.</p>	<p>S Woodsmith and M Gardner will meet with L Clark to ascertain what details International Cittaslow requires from Cittaslow Goolwa for re-accreditation and report next meeting.</p>
4.8	Calendar Costing, size and quality of images	<p>Moved: S Woodsmith      Seconded: J Low</p> <p>That the quote for 150 copies of the Cittaslow calendar at \$4.75 per copy (A4 folded) from "CMYK online" via AF be accepted, to be supplied by the end of September</p> <p style="text-align: center;">CARRIED</p> <p>Photographic images (300 dpi) of Goolwa and surrounds to be sourced from members.</p>	<p>M Gardner to ask K Smith, D Smith, Leon, R Flintoff, N Leahy to forward 4 or 5 of their best images by the end of May.</p> <p>K Ross to post request to wider membership on Facebook.</p> <p>Send images to:  <a href="mailto:admin@cittaslow.com.au">admin@cittaslow.com.au</a></p>

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4.9	Makeover of Lyn's garden	Ready for planting.	
<b>5.</b>	<b>Reports</b>		
5.1	<u>President – M Gardner</u>	<p>Moved: S Woodsmith                      Seconded: K Ross That the report be received                      CARRIED</p> <p>Moved: S Woodsmith                      Seconded: J Low That cash to a limit of \$1000 be provided to O Hansen for purchase of food for the Long lunch.  CARRIED</p> <p>Moved: T Trimboli                      Seconded: M Alford That a small group of community representatives including schools, service organisations and churches be invited to partner with Cittaslow in a proposal to Council to decorate the main street at Xmas time and that the community members offer to provide in-kind labour if Council contributes costs.  CARRIED</p> <p>Moved: S Woodsmith                      Seconded: K Ross That the loan of 4 marquees and reimbursement of the cost of ingredients for sandwiches to support the Hindmarsh Island Landcare event on 5<sup>th</sup> June be approved.  CARRIED</p>	T Trimboli to contact service group representatives to discuss the proposal and report back.
5.2	<u>Vice President – S Woodsmith</u>	Nothing to Report	
5.3	<u>Secretary – C Putland</u>	<p>Moved: S Woodsmith                      Seconded: T Trimboli That Correspondence as listed in the Agenda papers be received.  CARRIED</p>	
5.4	<u>Treasurer – J Low</u>	<p>Moved: S Woodsmith                      Seconded: I Langusch That the report be received                      CARRIED</p>	

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5.5	<u>Membership – J Low</u>	<p>Moved: M Alford      Seconded: T Trimboli  That the report be received and the following new members endorsed:  Business: Clarke Street Catering  Family: Chris and Howard Haynes</p> <p style="text-align: center;">CARRIED</p>	<p>Strategies to attract members eg via a booth or outlet at public events for discussion next meeting.</p> <p>J Low to add to information sought on membership forms: details of business members are in or professional expertise (eg artist).</p>
5.6	<u>Food &amp; Wine Group – S Woodsmith</u>	<p>Moved: M Alford      Seconded: I Langusch  That the At The Wharf Report be received</p> <p style="text-align: center;">CARRIED</p>	<p>S Woodsmith to submit a report on options for glasses with logo and provide samples.</p>
5.7	<u>Community Garden – M Gardner</u>	<p>Moved: I Langusch      Seconded: S Woodsmith  That A Nesci be approved as the management liaison person for the Community Garden.</p> <p style="text-align: center;">CARRIED</p>	
5.8	<u>Goolwa Farmers Market – J Williams</u>	<p>Moved: S Woodsmith      Seconded: K Ross  That the report be received</p> <p style="text-align: center;">CARRIED</p> <p>Moved: J Low      Seconded: M Alford  That the Farmers Market be asked to transfer the funds held in their account to the consolidated Cittaslow Account and to indicate the size of the float they require to operate.</p> <p style="text-align: center;">CARRIED</p>	<p>J Low and M Gardner to talk with J Williams and Paul to facilitate the transfer.</p>
5.9	<u>Goolwa Fruit Forest – M Alford</u>	<p>Verbal update: Council has informed the GFF committee that they will give permission for establishment of the FF – to be classified as a tree-planting project – at the preferred site.</p> <p>Moved: S Woodsmith      Seconded: C Putland  That the offer be accepted.</p> <p style="text-align: center;">CARRIED</p>	

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5.10	<u>Publicity – K Smith</u>	Moved: C Putland                      Seconded: J Low That the report be received                      CARRIED	
5.11	<u>Cittaslow Corner – C Putland/K Ross/T Trimboli</u>	Visitors during February: 260 Moved:                      Seconded: That the report be received                      CARRIED  Moved: C Putland                      Seconded: I Langusch That in order to encourage more members to volunteer in Cittaslow Corner the following additional benefits will be offered: <ul style="list-style-type: none"> <li>• 10 shifts completed in a calendar year entitles the member to free annual membership the following year;</li> <li>• During a shift at Cittaslow Corner volunteers are entitled to purchase merchandise at cost price.</li> </ul> CARRIED	Add wording to the effect that “Cittaslow Corner is staffed entirely by volunteers” on the proposed front door blind. (see item 4.3)
5.12	<u>Education – I Langusch</u>	Moved: S Woodsmith                      Seconded: T Trimboli That the report be received.                      CARRIED	
5.13	<u>Arts &amp; Culture – C Putland</u>	Nothing to report	
5.14	<u>Environment – position vacant</u>	No Report A Nesci has taken the position of Community Garden liaison and this position is now vacant.	M Gardner to forward the draft letter summarising the recycling project to Council for attention of Karen Rokicinski.
<b>6.</b>	<b>New Business</b>		
6.1	International Cittaslow Best practice and Green Photo contest	Best Practice project reliant on Council response to letter (5.14 above) Green Photo contest can proceed.	K Ross to forward details to K Smith for the website.

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6.2	International Assembly Mirande, France	Moved: J Low    Seconded: M Alford  That C Putland, Secretary, is the official Cittaslow Goolwa delegate attending the International Assembly in Mirande, France on 23 <sup>rd</sup> May 2018.	M Gardner to speak with Mayor K Parkes re how to formalise this delegation.
6.3	Leave arrangements for 2018		Management Committee members to forward to C Putland their leave details for the remainder of 2018. C Putland will then send out a calendar to enable coordinating replacements as needed.
6.4	New TV at Cittaslow Corner	The TV at Cittaslow Corner is not working and a new one is needed. C Putland has one surplus to needs.  Moved: S Woodsmith    Seconded: M Alford  That the offer of a free TV be accepted subject to checking if it is suitable and the right size.    CARRIED	C Putland and S Woodsmith to check suitability.
6.5	Facebook Workshop attendance	Moved: C Putland    Seconded: J Low  That K Smith and K Ross be funded to attend the Face book workshop at a cost of \$65 per person.    CARRIED	
7.	<b>Next Meeting</b>	<b>Thursday 10<sup>th</sup> May 4pm 2018</b> <b>(Chair: S Woodsmith)</b> <b>(Apologies: M Gardner, K Ross)</b>	<b>Meeting closed 6.30pm.</b>