**Cittaslow Goolwa Inc**

**Minutes of the Management meeting no 103**

**Held on Tuesday 11th July 2017 at Cittaslow Corner.**

**1. Present:** Margaret Gardner, Vanessa Mulhall, Lyn Clark, Tony Trimboli, Noel Leahy, Scott Woodsmith, Tracy Parkes, Keith Parkes

**2. Apologies:** Edward Booth, Marty Alsford, Ken Smith Jane Williams

**3. Minutes from meeting** June 1st 2017, No 102

**Moved:** Scott Woodsmith **Seconded:** Tony Trimboli **CARRIED**

Chair to sign hard copies

Conflict of Interest

**4. Business Arising from Minutes**

(Copy from minutes of previous meeting)

|  |  |  |  |
| --- | --- | --- | --- |
| Ref | Action by | Action | Status and comments |
| 1 | NL | Calendars | Noel to liaise with contacts and obtain quotes in time for Aug meeting. Aim for around $5 print cost and $15 price point. Keep Goolwa centric. Timing important. |
| 2 | MG | Cittaslow Garden Barrow | Now at Alexandrina Cheese Factory |
| 3 | MG | Town Entrance Signs | No action |
| 4 | JC | Recycling bins in public places | Council agrees public place recycling has important part to play. Trialing for 3 months in 3 public places. Concerned about high level of contamination. May be attractive to local groups as fundraising opportunity. |
| 5 | MG | Clayton Bay Winter Solstice bonfire | Lovely night and well attended. |
| 6 | MG | Newsletter Editor | Lyn has stepped down and Wendy Phillips will take over the position. |
| 7 |  | Insurance policies | Waiting for Farmers Market |

**Resignations**

MOTION:

That the resignations of John Clark, Jan Henderson, Karen and Kaarel Lume be accepted and that their valued contributions be recognised by each receiving a letter and a voucher ($100 for John and Jan and $50 for Karen and Kaarel), which the President will action.

**Moved:** Scott Woodsmith **Seconded:** Tony Trimboli **CARRIED**

**Ratification of Committee Appointments**

MOTION:

That the appointments of Christine Putland (Secretary), Julie Low (Treasurer), Tracy Parkes (Assistant Treasurer) and Karen Ross (member) be ratified.

**Moved:** Scott Woodsmith **Seconded:** Vanessa Mulhall CARRIED

MOTION:

That John Clark and Jan Henderson are requested to make themselves available to sign cheques until bank signatories are changed.

**Moved:** Scott Woodsmith **Seconded:** Vanessa Mulhall  **CARRIED**

**Change to Bank Signatories**

MOTION:

That Julie Low and Tracy Parkes with Margaret Gardner and Edward Booth be the bank signatories and that internet banking be put in place.

**Moved:** Vanessa Mulhall  **Seconded:** Tony Trimboli  **CARRIED**

**5. REPORTS**

**5.1 President**

**Addition to Report:**

A school publication in Germany has requested permission to reproduce our Cittaslow values sign. This was agreed to, on the condition that Cittaslow Goolwa is acknowledged as origin of concept.

**Moved:** Scott Woodsmith **Seconded:** Vanessa Mulhall that the report be adopted

**5.2 Treasurer**

The final accounts for the International Assembly are all but complete and have resulted in a small surplus, which is a tremendous result and will enable surplus funds secured to be available for longer term projects.

The Annual Summary also reflects a surplus.

It was noted that the membership fee does not cover the administration costs.

Cittaslow Corner made a loss but expenses included set up costs and stock purchases. It needs to breakeven in the longer term.

It was noted that no new membership payments have gone into the bank account in June, and that we need to follow up to ensure memberships are paid.

**Moved:** Lyn Clarke **Seconded:** Vanessa Mulhall that the report be adopted and that invoice for $914 for a licence permit for the Farmers and Twilight Markets be paid.

**5.3 Food & Wine** (Scott Woodsmith)

**Moved:** Keith Parkes **Seconded:** Scott Woodsmith that the report be adopted

**Moved:** Scott Woodsmith **Seconded:** Lyn Clarke that the management committee approve of the concept of the long lunch in principle and encourage the Food and Wine group investigate further.

**Moved:** Vanessa Mulhall **Seconded:** Lyn Clarke to authorise Olaf to investigate to requirements of the Adopt a Road project and to put a proposal to the committee.

**Moved:** Tony Trimboli **Seconded:** Scott Woodsmith the committee agree in principle on the War on Waste proposal put forward and authorise the Food and Wine group to investigate options and strategies further.

**5.4 Community Garden** (Noel Leahy)

The income from Signal Point has come to an end, however the income from Bendigo Bank for produce supplied to the Goolwa Children’s Centre is ongoing at this stage.

In good financial position. Currently building a new seed raising enclosure.

All 25 beds are leased with people on waiting list. Considering offering 2 beds to Grow Free at no charge.

There was a suggestion that an update on the community garden goes into the newsletter

There was a suggestion that the management committee move to a cloud based data storage facility such as Dropbox or Google Drive to store documents to enable convenient access to reports, minutes, brochures etc.

**Moved:** Noel Leahy **Seconded:** Scott Woodsmith that the report be adopted

**5.5 Goolwa Farmers Market** (Jane Williams)

The permit from council is to continue for the next 12 months

Possible conflict with produce sold at Farmers Market which encompasses the whole of the Fleurieu Peninsula compared to Cittalsow Corner which sources product from Goolwa only. Add to agenda for next management meeting.

**Moved:** Tony Trimboli **Seconded:** Lyn Clarke that the report be adopted

**5.6 Goolwa Fruit Forest** (Lyn Clarke)

The last meeting an enthusiastic and positive group attended.

Council have assisted with the preparation of documents which outline the rights and responsibilities of volunteers, and concern was expressed that it might represent a little too much structure and that it is important that a balance be achieved. The documents will be looked at more closely by Edward Booth who will report at the next management meeting.

**Moved:** Lyn Clarke **Seconded:** Scott Woodsmith that the report be adopted and that the management committee are happy with the basic principles.

**5.7 Publicity** (Ken Smith)

**Moved:** Vanessa Mulhall **Seconded:** Scott Woodsmith hat one more person is sought to manage history and archiving.

**Cittaslow Corner** (Tony Trimboli)

**Moved:** Tony Trimboli **Seconded:** Vanessa Mulhall that the report be adopted

The committee approve in principle of the purchase of a rubber stamp to be used to place our logo on bags for customers subject to price of both.

**Moved:** Tony Trimboli **Seconded:** Vanessa Mulhall that Ann-Marie obtain quotes for the stamp and the bags.

**Moved:** Tony Trimboli **Seconded:** Vanessa Mulhall that Julie and Tracy investigate options with respect to accounting software programs and bring their recommendations back to the committee.

**5.9 Art Group** (Tony Trimboli)

A community grant to be sought for Friendship seat

**6. MEMBERSHIP**

**Applications for Cittaslow Goolwa Membership**

Elaine and John Spillane Susan and Alistair Angus

Faye Groom June and Tony Carbone

Karen Heness Donna and Dennis Cox

Glenda de Roos Rebekha Sharkie MP

Christine and John Blunden Tessa Felden, Brad Cummins and family

Liz Jackson Carolyn and John Lovell

Kate Elliott Freya Sadka

Janne Brame and Lars Eldmann Jan Sedunary

Roonie Weeks and Grant Crittenden Enid Simpson

Olaf Hansen Vanessa Button

Rae Leicester

Taryn & Marcus Barrye – The Village Foodie at the Village Square

**Moved:** Scott Woodsmith **Seconded:** Vanessa Mulhall that these applications are endorsed and the report adopted

**7. BUSINESS ON NOTICE**

**7.1 Fireworks off the Bridge**

The Management Committee support in principle the New Year Eve Fireworks and want Tracy Parkes and Margaret Gardner to look after the interests of the committee by obtaining more information about the event and by gaining a clearer understanding of the situation with respect to the support offered by SABA.

**Moved:** Scott Woodsmith **Seconded:** Tony Trimboli that Tracy in collaboration with Margaret contact Andrew from SABA to discuss the situation with respect to their offer of support.

**8. Other Business**

**8.1 Cittaslow Sunday**

**Moved:** Tony Trimboli **Seconded:** Scott Woodsmith that we use the At the Wharf event scheduled for Sun 1st Oct as our contribution to Cittaslow Sunday.

**8.2 Appointment of Public Officer**

**Moved:** Scott Woodsmith **Seconded:** Tony Trimboli that Christine Putland be nominated as the Public Officer

**9. MEETING CLOSE** 9:45pm

**10. NEXT MEETING** Thursday 3rd August 2017