**Food and Wine Minutes**

**24th April 2017**

Meeting opened 6.10 pm

**Chaired** by Olaf Hansen, **Minutes** Vanessa Button

**Present:** Scott, Jacqui, Patsy, Margaret, Olaf, Ken, Iain L, Steve, Christine, Jane, Vanessa B, Karen, Keith, Sue M, **New members:** Karen, Faye

**Apologies:** Debbie, Mary, Julie Lowe, Trimboli’s, Wendy M, Grantley & Monty. Sue M apologises for next 5 meetings.

**Minutes from Previous:** Amend minutes to correct @ the Wharf report.

Moved: Scott 2nd: Margaret *All in Favour*

**Correspondence:** Nil

**Financial Report:** Presented by Ken (Debbie is unwell). Start $7740.97 finish $8629.77

Move to accept: Karen 2nd: Christine *All in Favour*

**Any Other Business:**

1. **Sustainability/ Recycling:** Debbie was to talk about this item; it has been decided that this will be moved to the next month’s agenda.
2. **Seasonal Dinners:** Hectors have had to pull out of the Autumn Dinner. It was decided that given the amount on at the moment within Cittaslow this event should be cancelled this season.

Moved Scott 2nd Jane *All in Favour*

**Business Arising:** Keith is endeavouring to have power outlets available near the train lines on the signal point lawn for use at future @ The Wharf events.

**International Assembly:**

**How the Food and Wine group is contributing to the assembly was discussed:**

* **Help at the Booth BBQ**
	+ **Patsy** is coordinating salads via email; at least 8 members tonight indicated they would donate a salad, giving us confidence that across our network the bbq guests will be fed.
	+ Helping Edward on the night with food preparation: **Steve, Olaf, Vanessa, Derek**
	+ Helping with the clean-up: **Jacqui, Patsy, Sue, Margaret, Ken, Steve**
* **Morning Teas**
	+ **Patsy** is coordination morning tea donations via email; she is also making sandwiches for each spread.
	+ The morning tea area will need to be attended each day, volunteers indicating availability are as follows **WED: Olaf, Vanessa, Karen, Patsy, Sue, and Jane, Steve THUR: Sue, Karen, Patsy, and Jane, Steve FRI: Sue, Jane, Patsy, Karen.**
* **Transporting Trestles, Marquees and Chairs: Olaf, Edward Booth** and **Tony Trimboli** have trailers they will lend when needed. Volunteers who mentioned they can help with the moving were **Iain, Steve, Scott (**who also indicated **Edward Booth)**
	+ - **Sue** has let us know that she has 60 chairs if we require more.
		- **Steve** indicated that the centenary hall has 40 chairs
* **Hiring Marquees: Keith** let us know that the council has heavy duty marquees for community events. **Margaret** has said she will follow this up. We can also use our marquees when suitable.
* **Table decorations for final dinner: Christine** let us know that Leah Grace (the Arts) and **Vanessa M** (working with primary school children) have collaborated and have this under control.
* **Wine for the final dinner:** It was moved that the Food and Wine group will cover corkage for the final dinner Moved Margaret 2nd Karen *All in Favour.* Actual wine purchase costs for the evening will be discussed further at the assembly committee meeting. **Keith** has agreed to pick up wine for the event and deliver it to FFC, Bubbly will be delivered by **Karen, Margaret** will drop off the extra wine flutes required, kindly donated by Australasian.
* **Attendance: Margaret** has let food and wine members know they are welcome to pop in and listen to any of the conferences going on at the hall throughout the week. Only delegates can vote.
* **Staffing of Cittaslow Corner: Christine** has indicated that during the assembly the corner will be ‘Admin Central’, more volunteers may be required to staff the centre over this period and she will be sending an email out approaching volunteers.
* **Friday Lunch for Volunteers: Scott** and **Margaret** will talk to management confirming that volunteers will be offered lunch at the ‘world food vans’ lunch on Friday. They will also ask about volunteer lanyards to identify them.

Meeting Closed 7.32

**Next meeting May 29th 6pm Cittaslow Corner, Chair: Scott**