**CITTASLOW GOOLWA MANAGEMENT COMMITTEE**

**MINUTES OF MEETING No. 110 HELD AT CITTASLOW CORNER**

**Thursday 8th March 4pm**

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **ITEM** | **DETAILS AND DECISIONS** | **ACTIONS** |
| **1.** | **Present** | M Gardner, C Putland, T Parkes, S Woodsmith, T Trimboli, K Ross, K Smith, J Williams, A Nesci, M Alsford, I Langusch |  |
| **2.** | **Apologies** | J Low |  |
| **3.** | **Confirmation of minutes of previous meeting** | Moved: J Williams Sec: K Smith  That the minutes of meeting held 8th February 2018 be confirmed.  CARRIED |  |
| **4.** | **Business Arising** |  |  |
| 4.1 | Cittaslow International Documentation request | Folder labelled ‘Cittaslow International – Documentation’ has been set up in Admin Drop Box. | TP will send link to relevant members to submit material. |
| 4.2 | Asset Register Development | Nothing to report yet. | MA to report back. |
| 4.3 | Design for front exterior of Cittaslow Corner | TT and CP discussed creative options to attract attention and give information.  Moved: S Woodsmith Seconded: J Williams  That TT and CP investigate the Holland Blind concept with preliminary costings and report back. CARRIED | TT and CP to report back. |
| 4.4 | Cittaslow Brochure update | Amanda has the revised copy to work with but requires a ‘vector’ for the signpost to complete. | MG to ask Karel Lume for the original vector. |
| 4.5 | SABA-Cittaslow Awards | Need to establish criteria for selection of recipient. | SW, MG, JW to meet to draft criteria and report back. |
| 4.6 | Wooden Boat Festival | Cittaslow has been asked to auspice. Awaiting response re cost of event insurance. | MG to report back. |
| 4.7 | Reaccreditation Cittaslow Goolwa | Original Documentation received from Lyn Clark and circulated by email. | Discuss next meeting. |
| **5.** | **Reports** |  |  |
| 5.1 | President – M Gardner | Moved: S Woodsmith Seconded: K Ross  That the report be received CARRIED |  |
| 5.2 | Vice President – S Woodsmith | Nothing to Report |  |
| 5.3 | Secretary – C Putland | Moved: T Trimboli Seconded: S Woodsmith  That Correspondence as listed in the Agenda papers be received. CARRIED |  |
| 5.4 | Treasurer – J Low/T Parkes | Moved: T Parkes Seconded: M Alsford  That the report be received CARRIED |  |
| 5.5 | Membership – J Low | Moved: A Nesci Seconded: K Ross  That the report be received (with one amendment: the removal of J Carlisle) and the following new members endorsed:  Wendy Lawson, Janice Schiller, David Radley  CARRIED |  |
| 5.6 | Food & Wine Group – S Woodsmith  (including At The Wharf Report) | Next meeting will be held in the Community Garden Shed – more room for the growing group and opportunity to have more informal gathering.  Moved: S Woodsmith Seconded: T Trimboli  That $1200 be allocated towards minor upgrade of the Community Garden Shed. CARRIED  Moved: J Williams Seconded: K Smith  That the Food & Wine and ATW reports be received CARRIED |  |
| 5.7 | Community Garden – M Gardner | No Report (no liaison person at this stage) |  |
| 5.8 | Goolwa Farmers Market – J Williams | Moved: J Williams Seconded: S Woodsmith  That the report be received CARRIED |  |
| 5.9 | Goolwa Fruit Forest – M Alsford | Moved: M Alsford Seconded: A Nesci  That the report be received CARRIED  Update: confirmed that the lake water can be used for trees. Council considering request for Porter Street site. |  |
| 5.10 | Publicity – K Smith | Moved: K Smith Seconded: T Trimboli  That the report be received CARRIED |  |
| 5.11 | Cittaslow Corner – C Putland/K Ross | Visitors during February: 239 |  |
| 5.12 | Education – I Langusch | Iain Langusch was welcomed to the Management Committee as the new Education Liaison member. |  |
| 5.13 | Arts & Culture – C Putland | Moved: C Putland Seconded: J Williams  That the report be received CARRIED |  |
| 5.14 | Environment – A Nesci | Moved: A Nesci Seconded: J Williams  That the report be received CARRIED  Update: Meeting with Rotary President was positive and club will support letter to Council re recycling bins. |  |
| **6.** | **New Business** |  |  |
| 6.1 | Injury Report form | T Parkes provided proforma for recording incidents involving member injury. | Key liaison person/event coordinator is responsible for ensuring the form is completed in case of injury. |
| 6.2 | 2019 Calendar | Amanda has agreed to compile Calendar using photographs of local area provided by members. (plus collage of Cittaslow activities) | MG to request from Amanda: size and quality of images, quote for cost of printing. |
| 6.3 | Lyn Clark – Garden makeover | V Mulhall offered to coordinate project.  Moved: T Trimboli Seconded: S Woodsmith  That $300 be allocated to the Clark garden makeover. |  |
| 6.4 | Membership incentive | New Cittaslow members will be given an introductory 12 month free membership of the Farmers Market. | J Williams to action. |
| **7.** | **Next Meeting** | **Thursday 12th April 4pm** | **Meeting closed 6.10pm.** |