CITTASLOW GOOLWA MANAGEMENT COMMITTEE

MINUTES OF MEETING No. 121 HELD AT CITTASLOW CORNER

Thursday 14th March 2019 4pm

No.	ITEM	DETAILS AND DECISIONS	ACTIONS
1.	Present	C Putland (Chair), M. Alsford, M Keen, I Langusch, J. Low, A Nesci, K. Ross, A Trimboli, S. Woodsmith	
2.	Apologies	K Smith, J. Williams	
3.	Confirmation of minutes of previous meeting	Moved: S. Woodsmith.Seconded: A. NesciThat the minutes of meeting held 14th March 2019 be confirmed. CARRIED	
4.	Business Arising		
4.2	Asset Register Development	Community Garden list pending. Asset list can be entered into Infield	M. Alsford to speak to J. Low when ready load into Infoodle
4.3	Blinds for Cittaslow Corner	Blinds measured by New House Blinds. J. Stewart about to send through final design.	
4.7	Promotion of Cittaslow through visual image	Consistent imaging required on all merchandise to make Cittaslow more visible. T-Shirt, business cards, t-towels etc. For example, bright orange or dark blue tee-shirts with logo and slogan (conversation starters). We also need shirts that identify volunteers	All committee members to come up with slogans and pass on to K. Ross and C. Putland.
		Moved: I. Langusch Seconded: S. Woodsmith That Cittaslow Goolwa approach James Stewart to obtain a quote to provide graphic designs for a range of Cittaslow merchandise. CARRIED	

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4.8	Wooden Boat Festival	C. Putland has had discussions with Council to clarify Cittaslow involvement with Mayoral Reception.	C Putland to advise M Terrell by email
		Moved: S. Woodsmith Seconded: I. Langusch That Cittaslow Goolwa fund food costs to a maximum of \$700 and provide in kind support in the form of labour for food preparation and service for the Mayor's Reception at the Wooden Boat Festival	C. Putland to email Olaf advising of Management committee decision and ask Olaf to quantify staff required .
		Festival Contributions options	C. Putland to speak to B. O'Brien
		Friend of Festival \$500 Community Exhibitor \$250 (with our marquee) Moved S. Woodsmith. Seconded : A. Nesci. That Cittalsow Goolwa pay full price for prime exhibitor site and use our own marquee (effectively give them donation for cost of marquee hire)	S. Woodsmith to arrange for Wooden Boat festival involvement to be on Agenda for next F&W gathering. Volunteers for the exhibitor stall and a co- ordinator for the volunteer schedule are needed.
		Lynn Clark has asked if Cittaslow could either share a exhibitor stand or provide a marquee for Goolwa Tourism 5214	C. Putland to reply to Lynn that Cittaslow can loan her a marquee
4.9	Public Art Project	C. Putlend has already emailed interested members asking for tiles and volunteers to cut them. A number of positive responses received to date.	
		DA is now with Heritage Branch. S. Grieve has received a verbal agreement. Formal approval is imminent	
4.10	Community Support	C. Putland has emailed membership asking for toiletries to be donated at CC. The basket in CC already has some items in it.	
4.12	Additional modules for Infoodle	J.Low is happy Infoodle finance module will work for our purposes. Infoodle Library is working well for document storage so Drop Box subscription will not be renewed.	J Low to review current contents of Drop Box. M Keen to down load to portable drive und upload to Infoodle.

6.3	Fruit Forest Event for World Environment Day	As FF not a fund raising activity it is not clear how this can fit in with UN suggestions.	C Putland to email back to UN rep after sending draft to I. Langusch and M. Alsford
6.4	Review 2018 Calendar	The calendar was a good vehicle for promoting Cittaslow. Based on information available we didn't account for calendar sales correctly although all 150 that were printed have been sold! For next year's calendar it is suggested that the photos used should that specifically show Cittalslow Activities and values and have artistic merit.	M. Alsford to speak to N. Gormly of Notable Imprint to obtain exact details of ideal photo format Finalise preparations at next meeting
6.5	How To Committee	Waiting for response from J. Williams, but How to Sessions need to be scheduled.	A. Trimboli and A. Nesci to begin organising How Tos C. Putland to talk to J. Williams re her involvement.
6.6	Review Smoke off 2018	The smoke off committee is conducting a review and will consult with Management Committee on where future profits are to be distributed.	
5.	Reports - Exec		
5.1	President - C Putland	Report Received	
5.2	<u>Vice Presidents -</u> <u>S. Woodsmith</u> <u>K Ross</u> <u>I Langusch</u>	Nil	
5.3	<u>Secretary - M Keen</u>	Incoming: Alexandrina Council - Farmers' Market Licence Agreement Renewal Australia Post - PO Box Renewal Alexandrina Council - Statement of Outstanding Amounts Outgoing: ATO : GST Exception application	J. Williams J. Low J. Low
5.4	<u>Treasurer - J Low</u>	As J. Low will be away for 5 months some one is needed to take over Infoodle and Finance management. M. Keen is to be made second Administrator for Infoodle	M.Keen to speak to J.Low to get details on how to cover her absence.

5.5	Membership - J Low	New Members Guy, Ashley Saunders - Concession Frances, Gerard - Adult		
		Moved: J. Low Seconded: A. Nesci		
		That new members be accepted. CARRIED		
	The management committee expressed their thanks to J Low for all her work on Infoodle			
	Group and event Reports			
5.6	Food & Wine	Vongalonga is progressing. It was agreed to thank Helen Allport on organising autumn seasonal dinner and Deb Smith who helped out on night	C. Putland to email Helen and Deb	
	<u>At the Wharf</u>	Moved C.Putland Seconded J. Low Thanking K Ross for her 4 years of running the ATW with great energy that has resulted in ATW becoming a premier event. CARRIED Looking forward to J. Williams continuing on the good work		
5.7	<u>Community Garden - A Nesci</u>			
5.8	Goolwa Farmers Market	Nil		
5.9	<u>Goolwa Fruit Forest -</u> <u>M Alsford</u>	Report Received		
5.10	Publicity - K Smith	Multiple photos are received from R Flintoff after each event. For ease of access they are to be added to Infoodle from now on	K Smith to upload photo as they are received.	
5.11	<u>Cittaslow Corner - K Ross</u>	Report Received		
5.12	Education - I Langusch	Report Received		
5.13	Arts & Culture - C Putland	Nil		

	Environment - I Langusch	Some investigation has been made into the source of the rubbish found at the last Randell Road clean up. It appears to be not from fire works but confetti bombs. It is not clear why there where so many found in Randell Road. Investigations are continuing	
	Moved K. Ross. Seconded A. N	Nesci That the reports be adopted CARRIED	
6.	New Business		
	Cittaslow Best Practice Awards	As this seems to be a lot of work it is not envisaged that we will make any nominations this year.	No action required
	Community Centre Purchase of Embroidery Business	 M. Gardener has advised that the purchase of the embroidery business did not proceed. Instead the centre has taken an interest in an Olive grove. They have requested that the money that we donated to support the embroidery business be used now to support the Olive Grove. Moved C. Putland. Seconded J. low That Cittaslow Goolwa agree that the funds provided to the community Centre be reallocated to the new Olive venture. CARRIED 	C. Putland to advise M. Gardener
6.3	Cittaslow Glasses	Running low on stock of glasses, so more need to be purchased. Moved S. Woodsmith. Seconded C. Putland That Cittaslow Goolwa purchase 288 wine glasses with Cittaslow logo at a cost of \$1250. CARRIED	S. Woodsmith to organise glasses
7.	Next Meeting - April 11		Meeting closed 7:15 pm.